

Report of	Meeting	Date
Corporate Director of Governance	Overview and Scrutiny Committee	21 May 2009

PRACTICAL GUIDE TO OVERVIEW AND SCRUTINY

PURPOSE OF REPORT

- To agree a revision to the existing Overview and Scrutiny Toolkit.

RECOMMENDATION(S)

- That the attached Practical Guide to Overview and Scrutiny in Chorley be agreed as a replacement to the existing Scrutiny Toolkit.
- That the guide be updated in the light of new regulations and changes to current practice.

CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

Put Chorley at the heart of regional economic development in the Central Lancashire sub-region		Develop local solutions to climate change.	
Improving equality of opportunity and life chances		Develop the Character and feel of Chorley as a good place to live	
Involving people in their communities		Ensure Chorley Borough Council is a performing organization	✓

BACKGROUND

- The current Overview and Scrutiny Toolkit was first produced in 2003 with some revisions since then. It was felt that a complete review of the Toolkit was required and a draft version was presented to the Review of Scrutiny which took place on 23 March 2009.

PRACTICAL GUIDE TO OVERVIEW AND SCRUTINY

- Members were asked to submit comments on the draft replacement to the toolkit. A few comments were received and these have been incorporated. The guide aims to
 - retain the best parts of the current toolkit;
 - update and simplify existing processes, particularly to the topic selection process; and
 - considerably reduce the length of the document to make it easier to use.

IMPLICATIONS OF REPORT

6. This report has implications in the following areas and the relevant Corporate Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal	✓	No significant implications in this area	

ANDREW DOCHERTY
CORPORATE DIRECTOR OF GOVERNANCE

There are no background papers to this report.

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